

## BOARD OF DIRECTORS MEETING

North West LHIN Office  
975 Alloy Drive, Thunder Bay, ON

April 30, 2013  
8:30 a.m. (Eastern)

**Present:** Joy Warkentin, Chair  
Reg Jones  
Dan Levesque  
Dianne Loubier  
Dianne Miller  
Dennis Gushulak  
Anne Krassilowsky  
Cathy Farrell

**Staff:** Laura Kokocinski  
Susan Pilatzke  
Brian Ktytor

**Recording Secretary:** Robin Orr

**Regrets:** Tina Copenace

		<b>Action:</b>
<b>1.0</b>	<b>PROCEDURAL ITEMS</b>	
<b>1.1</b>	<p><b>Call to Order</b> The meeting was called to order at 8:33 a.m. (Eastern) by Chair J. Warkentin.</p> <p>Staff observers were welcomed and Cathy Farrell was introduced as a new Board member.</p>	
<b>1.2</b>	<p><b>Declaration of Conflict of Interest</b> None declared.</p>	
<b>1.3</b>	<p><b>Approval of Agenda</b> The agenda was presented for approval.</p> <p><b><u>Resolution #2013 – 39</u></b> <b>Moved by R. Jones, and seconded by D. Levesque, that the agenda be approved as presented. Carried.</b></p>	

<b>1.4</b>	<p><b>Approval of Minutes</b> The minutes of the Board of Directors meeting of March 26, 2013, and the Special Board meeting of March 28, 2013, were presented for approval.</p> <p><b><u>Resolution #2013 – 40</u></b> <b>Moved by D. Gushulak, and seconded by D. Miller, that the minutes of the Board of Directors meeting of March 26, 2013, and the Special Board of Directors meeting of March 28, 2013, be approved with edits noted. Carried.</b></p>	
<b>1.5</b>	<p><b>Business Arising</b> No business arising.</p>	
<b>2.0</b>	<b>BOARD EDUCATION</b>	
<b>2.1</b>	<p><b>Cultural Competency</b> S. Pilatzke introduced guests, Helen Cromarty and Renee Southwind, from Sioux Lookout Meno Ya Win. Helen and Renee gave a presentation on Cultural Competency which outlined challenges and differences with First Nations People. As well, there was group participation in an activity which gave insight into language barriers experienced by First Nations people.</p> <p>It was agreed the subject matter is of extreme importance and further session(s) be brought back to the Board.</p> <p>Materials were supplied for Board members perusal.</p>	L. Kokocinski
<b>3.0</b>	<b>BOARD PROCESS</b>	
<b>3.1</b>	<p><b>Audit and Finance Committee</b> No report.</p>	
<b>3.2</b>	<p><b>Governance and Nominations (G&amp;N) Committee</b> <b>Board Education Schedule</b> The Board Education Schedule for 2012/2013 was reviewed. Noted June 25, 2013 session content may be revised depending on availability of subject expert. R. Jones suggested June session of 2014/2015 be more in-depth training of today's cultural competency session.</p> <p><b><u>Resolution #2013 – 41</u></b> <b>Moved by A. Krassilowsky, and seconded by D. Levesque, that the Board Education Schedule be approved as submitted. Carried.</b></p>	

	<p>Board members discussed the process for Board members whose appointments are up for review. Governance and Nomination Committee to establish process and policy for re-appointment. Policy for re-appointment to be added to work plan. Item to be reviewed at Board meeting next year. Board members discussed the use of the Meeting Evaluation Form, if the content is appropriate, and if modifications required reflect the Board's policies and procedures. Members to send comments to A. Krassilowsky for review at the next Governance and Nomination Committee meeting.</p> <p>Details of May 27, 2013, Red Lake Community Engagement Session were discussed.</p> <p>It was noted consistent language be maintained throughout North West LHIN documents (i.e., patients, families and clients). The North West LHIN Strategic Plan to be updated to reflect this language.</p> <p>D. Gushulak noted he will be away in January 2014.</p> <p><b><u>Resolution #2013 – 42</u></b>  <b>Moved by A. Krassilowsky, and seconded by D. Levesque, that the Governance and Nomination Committee report be approved as presented. Carried.</b></p>	<p>G&amp;N Committee</p> <p>G&amp;N Committee</p> <p>L. Kokocinski</p>
3.3	<p><b>Policy Review</b>  <b>BC-100 Board Delegation to CEO and BC-101 CEO Job Description</b>  Board reviewed policies and agreed no changes are required to the context. BC-101 requires Board-CEO Linkage be added as a sub-section.</p> <p>Update policy BC-101 to include sub-section.</p>	<p>R. Orr</p>
3.4	<p><b>2013/14 Meeting Schedule</b>  Board reviewed the Board and Board Committees meeting schedules for 2013/14. R. Jones noted that the Audit and Finance Committee meeting for February 11, 2014, could be re-scheduled depending on information availability and that the April 15, 2014, session can be removed.</p> <p><b><u>Resolution #2013 – 43</u></b>  <b>Moved by A. Krassilowsky, and seconded by D. Gushulak, that the 2013/14 meeting schedule for the Board and Board Committee meetings be approved with changes noted. Carried.</b></p> <p>Forward meeting dates to C. Farrell.</p>	<p>R. Orr</p>

<b>4.0</b>	<b>STRATEGIC ISSUES AND POLICY DEVELOPMENT</b>	
<b>4.1</b>	<p><b>EL-106 Treatment of Public, Providers, Customers</b> R. Jones shared his insight into policy governance. Board members discussed policy's reflection of the North West LHIN. Members agreed a policy statement would increase relevance.</p> <p>Policy to be referred back to Governance and Nominations Committee for review.</p>	G&N Committee
<b>4.2</b>	<p><b>EL-107 Treatment of Staff</b> Board members discussed clarity of statement and if it clearly reflects the Board's commitment.</p> <p>Policy to be referred back to Governance and Nominations Committee to align with Board policies. R. Jones provided examples, which will be given to the Governance and Nominations Committee for review.</p>	G&N Committee
<b>5.0</b>	<b>MONITORING REPORTS</b>	
<b>5.1</b>	<b>Policy Monitoring</b>	
<b>5.1.1</b>	<p><b>ENDS – CEO Interpretation of Ends</b> L. Kokocinski provided Board members with a high level overview of the ENDS report. Recognition of high quantity and quality of work produced by the CEO and staff was noted. Very supportive of leadership role being provided. It was suggested inviting back former Board members to share accomplishments.</p> <p><b><u>Resolution # 2013 – 44</u></b> <b>Moved by D. Miller, and seconded by A. Krassilowsky, that the Board approve the CEO ENDS report as submitted. Carried.</b></p>	
<b>5.1.2</b>	<p><b>MLPA Performance Scorecard</b> B. Ktytor reviewed the MLPA scorecard. Discussion took place regarding how data is being reported and if cycle is appropriate. Question asked when the MRI will be up and running again; B. Ktytor responded May 2013.</p> <p>Add MLPA Performance Cycle Review to June 2013 Board Meeting agenda.</p>	R. Orr
<b>5.2</b>	<b>Funding and Allocation</b>	
<b>5.2.1</b>	<p><b>AGS Stage 1 Capital Development Project</b> B. Ktytor provided an update on the Briefing Note and clarified process, current ask, and future expectation of funding support</p>	

	<p>for this project.</p> <p><b><u>Resolution # 2013 – 45</u></b>  <b>That the Board of Directors endorse Atikokan General Hospital's Stage 1 Capital Redevelopment Project as having satisfied the applicable review requirements and criteria identified in Stage 1 - Part A, "Programs and Services" of the MOHLTC-LHIN Joint Review Framework for Early Capital Planning Stages Toolkit.</b></p> <p><b>Moved by R. Jones, and seconded by A. Krassilowsky, that the Board approve the AGS Stage 1 Capital Development Project as submitted. Carried.</b></p>	
5.2.2	<p><b>Sioux Lookout Meno Ya Win Health Centre (SLMYWHC) Pre-capital Submission</b>  B. Ktytor updated members on the purpose of request for funds to assist with the SLMYWHC roof repairs. Currently, 17 beds are out of commission. This has been a yearly issue with ice damming creating roof damage. Members discussed insurance coverage and liability of contractor. B. Ktytor noted this is an emergency situation, which needs attention, and SLMYWHC is addressing insurance and liability.</p> <p><b><u>Resolution # 2013 – 46</u></b>  <b>That the North West LHIN Board of Directors endorse Part A of the Pre-Capital Submission Form to undertake renovations and capital improvements to the roof of the hospital site of Sioux Lookout Meno Ya Win Health Centre as submitted by Sioux Lookout Meno Ya Win Health Centre and recommend continuing to the next stage of the capital process.</b></p> <p><b>Moved by D. Miller, and seconded by D. Gushulak, that the Board approve the Sioux Lookout Meno Ya Win Health Centre pre-capital submission as submitted. Carried.</b></p>	
5.3	<b>Performance and Accountability</b>	
5.3.1	<p><b>Declaration of Compliance</b>  L. Kokocinski explained non-compliance clause and issue related to Vendor of Record (VOR) for all LHINs. Working with LHIN legal to find resolution. Coverage still in effect while legal works through details and solution. Will wait for Minister's response on situation.</p>	

	<p><b><u>Resolution # 2013 – 47</u></b>  <b>Moved by D. Loubier, and seconded by R. Jones, that the North West LHIN Board of Directors approve the Declaration of Compliance and give direction to the Board Chair to certify that this attestation has been approved by the Board of the North West LHIN. Carried.</b></p>	
<b>5.4</b>	<b>Integration and Planning</b>	
<b>5.4.1</b>	<p><b>Long Term Care Gap Analysis</b>  S. Pilatzke provided an overview of Long Term Care Gap Analysis.</p>	
<b>5.5</b>	<p><b>LHIN Operations</b>  None.</p>	
<b>6.0</b>	<b>BOARD LINKAGES</b>	
<b>6.1</b>	<p><b>Board Community Engagement Schedule</b>  Board members discussed the community engagement schedule, which was designed to correspond with the Health Links rollout, and if it would be more beneficial to have compressed sessions. Compressed sessions among communities were supported. It was agreed Chair / Vice Chair visibility be present at all sessions. Members to volunteer for sessions.</p> <p>Schedule to be compressed and re-circulated.</p> <p><b><u>Resolution # 2013 – 48</u></b>  <b>Moved by A. Krassilowsky, and seconded by D. Loubier, that the North West LHIN Board of Directors approve the Board Community Engagement Schedule as amended. Carried.</b></p>	G&N Committee
<b>6.2</b>	<p><b>Red Lake Community Engagement Session and Board Meeting – May 27 and 28, 2013</b>  L. Kokocinski provided an update on tentative details for the May 27 and 28, 2013, Board trip to Red Lake. Discussion regarding community engagement sessions and Board meeting details occurred. It was agreed arranging a charter flight would be the most effective means of transportation.</p> <p>Travel arrangements to be coordinated for Board and staff to travel to Red Lake.</p>	R. Orr

<b>7.0</b>	<b>CONSENT AGENDA</b>	
<b>7.1</b>	<b>CEO Report</b>  <u><b>Resolution #2013 - 49</b></u> <b>Moved by D. Levesque, and seconded by R. Jones, that the CEO Report be accepted as submitted. Carried.</b>	
<b>8.0</b>	<b>OTHER UPDATES</b>	
<b>8.1</b>	<b>Chair</b>	
<b>8.1.1</b>	<b>LHIN Leadership Council</b> J. Warkentin shared information from the IPAC conference, the LHIN Leadership Council meeting, and the NOMA conference.	
<b>8.1.2</b>	<b>Public Accountability Program</b> J. Warkentin shared information regarding the Public Accountability Program and the upcoming pilot session on accountability and governance.	
<b>8.2</b>	<b>CEO</b> L. Kokocinski provided an update on Health Links expectations and priorities. In addition, the Board was informed of a Ministry announcement regarding physiotherapy and funding for seniors.	
<b>9.0</b>	<b>CLOSED SESSION</b>	
	<u><b>Resolution # 2013 -50</b></u> <b>Moved by D. Loubier, and seconded by D. Levesque, that at 2:10 p.m. (Eastern) the Board Members attending the meeting, specified above, move into a Closed Session pursuant to the following exception(s) set out in s. 9 (5) of the <i>Local Health System Integration Act (LHSIA), 2006:</i></b> <b>(i) <i>Personal or Public Interest</i></b> <b>(vii) <i>Personnel Matters</i></b> <b>And further, that the following persons be permitted to attend:</b> <b>L. Kokocinski, S. Pilatzke, B. Ktytor and R. Orr. Carried.</b>	
<b>9.1</b>	<b>Report out of Closed Session</b> None.	
<b>10.0</b>	<b>ADJOURNMENT</b>	
<b>10.1</b>	<b>Meeting Evaluation</b> Completed evaluations to be provided to R. Orr.	All members

<b>10.2</b>	<b>Future Agenda Items</b> Agenda items to be forwarded to the Chair or to R. Orr.	
<b>10.3</b>	<b>Date of Next Meeting</b> The next meeting has been scheduled for Tuesday, May 27, 2013, at 9:00 a.m. EST in Red Lake, ON.	
<b>10.4</b>	<b>Adjourn</b>  <b><u>Resolution # 2013 – 54</u></b> <b>Moved by D. Miller, and seconded by A. Krassilowsky, that at 2:30 p.m. (Eastern) the meeting be adjourned. Carried.</b>	
	 <b>Chair</b> _____  <b>Secretary</b> _____	