975 Alloy Dr., Suite 201 Thunder Bay, ON, P7B 5Z8 • Tel: 807-684-9425 • Fax: 807-684-9533 • Toll Free: 1-866-907-5446 • www.northwestlhin.on.ca
975, prom. Alloy, Bureau 201 Thunder Bay, ON, P7B 5Z8 • Tél : 807 684-9425 • Télécopieur : 807 684-9533 • Sans frais : 1 866 907-5446 • www.northwestlhin.on.ca

Job Posting

JOB TITLE:	Planning and Integration Lead
REPORTS TO:	Director of System Planning and Integration
JOBS REPORTING:	None
DIVISION / DEPARTMENT:	Health System Strategy, Integration and Planning
LOCATION:	North West LHIN, Thunder Bay, Ontario

POSITION SUMMARY

Reporting to the Director of System Planning and Integration, the Planning and Integration Lead serves as a resource and support to the Director of System Planning and Integration, Director of System Strategy and Innovation, Directors of the Sub-regions, program areas and assists in the identification and implementation of appropriate planning and development methodologies. Responsible for assisting with the management of complex planning projects and initiatives to support members on the health system planning and integration team regarding planning, project management, research, engagement activities and evaluation of programs and services.

In addition, the Planning and integration Lead is responsible for ensuring implementation of the Integrated Health Services Plan (IHSP) priorities and initiatives and helps stakeholders successfully plan, execute and manage project and program management responsibilities.

MAJOR RESPONSIBILITIES

Planning

1. Creates opportunities for community involvement by assisting with planning, coordinating and development of strategies that foster and promote positive relationships with diverse stakeholders.
2. Identifies emerging issues in the community that require a planning/development response.
3. Acts as a resource and provide project management support to the Directors and staff in the division to identify and support system design and development objectives, Health Services Blueprint model, Integrated Health Services Planning priorities, Ministry priorities.
4. Coordinates and contributes to the analysis of local health-care system based on provincial data, community input and other sources for purpose of identifying gaps and establishing planning priorities and system indicators.
5. Assists in the program evaluation.

6. Applies health equity lens to planning initiatives - inclusiveness of Indigenous Health in health planning and Francophone lens in planning.
7. Identifies, selects and uses appropriate planning approaches and needs-based predictive models with community input, to be used in the development and implementation of the Health Services Blueprint model.
8. Works with the project sponsors in monitoring and managing priority projects and preparing roll-up reports to the Directors and Vice President of the division, CEO and Board of Directors. Consolidates final reports, creates final dashboards, reviews and files monthly reports.
9. Promotes high-quality research and produces evidence to support health system planning.
10. Participates in and contributes to provincial and or inter-LHIN planning and development activities.
11. Provides and manages technical planning input, analysis and evaluation of health system improvement initiatives.
12. Provides support for internal and external collaborations and partnerships to advance the planning, design and development of community engagement activities and initiatives.
13. Monitors and evaluates outcomes achieved with program work.
14. Shares leading practices for coordination of planning, development and evaluation of projects with other LHINs and participates in dialogue on community engagement methods and performance evaluation
15. Provides advice and input from the planning and analytical perspective to the development of health care system strategies for stakeholders, planning, and the leadership team.
16. Manages project plans and assists with budget allocation for planning & community engagement initiatives.

Community Engagement

17. Provides input on community engagement activities for the Health Services Blueprint model.
18. Assists with and coordination of the delivery of LHIN community events including planning and logistics.
19. Participates in effective stakeholder consultation related to planning, assessing and evaluating the impact of recommendations and decisions, and promotes consensus among stakeholders for action required.
20. Provides advice and input from the planning and community engagement perspective to the development of health-care system plans for stakeholders, planning, and the senior leadership team.
21. Works with and engages providers and stakeholders to develop improvement strategies and activities that enhance access, improve clinical integration across the care continuum at the Sub-region level and regionally.
22. Keeps up to date records on community engagement outcomes.

Integration

23. Develops innovative approaches for provider partnerships and selects among alternative approaches to achieve system coordination and integration aligned to the Health Services Blueprint model and transformation initiatives and the Integrated Health Services Plan priorities
24. Works with healthcare provider organizations to build their capacity and facilitate implementation of quality improvement initiatives, measurement and change management projects to ensure effective performance and organizational success.
25. Analyzes and prioritizes opportunities for local system integration and coordination in alignment with the Ministry's strategic directions
26. Active participating member of the department.
27. Other duties as assigned.

KNOWLEDGE:

- Knowledgeable about project management tools and methodologies.
- Ability to select and apply multiple planning and evaluation methodologies as appropriate.
- Previous experience in carrying out technical research and analysis, preferably in the health-care sector.
- Quality improvement and evaluation experience in a healthcare environment.
- Excellent project management and presentation skills including budgeting, planning and communicating.
- Ability to work effectively in partnership with broad range of individuals and organizations of diverse backgrounds, preferably within the health-care sector.
- Superior interpersonal and relationship management skills, supported by excellent written and oral communication skills.
- Understanding of the Ontario health-care system, its stakeholders, programs and issues.

EDUCATION REQUIREMENTS:

- Post-secondary / Master's Degree in health administration, health planning, business administration or relevant field.
- Certified healthcare Leaders Certificate an asset

EXPERIENCE:

- Minimum 3-5 years of related experience.
- Previous experience in community outreach, consultation or stakeholder management and familiarity with current theory and techniques of community engagement.
- Demonstrated experience with facilitation techniques and processes, including experience developing and facilitating large complex sessions involving diverse stakeholders.

- Planning experience, preferably within a health-care environment, with proven success in leading planning projects.
- Skills and experience in event planning and implementation.
- French language skills are an asset.

POSTING DATE:	April 4, 2018
CLOSING DATE:	April 16, 2018 at 4:30 p.m.
COMPETITION NUMBER:	NW18-16
VACANCY:	One Full Time (1.0 FTE) Position

Interested candidates are asked to submit their application by email, quoting competition number, to:

Human Resources, North West Local Health Integration Network

Email: nwlhin.hr@lhins.on.ca | Fax: (807) 344-5639

The LHIN is an equal opportunities employer and welcomes applications from all suitable qualified persons. We thank all candidates for their interest, however, only those selected for an interview will be contacted. Individuals with a disability requiring accommodation during the application and/or the interview process should advise the recruitment contact so arrangements can be made.